

## Job Description

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| <b>Position title:</b>           | <b>Clinical Advisory Pharmacist</b>  |
| <b>Reports to:</b>               | Team Leader Pharmacist   |
| <b>Direct Reports:</b>           | Nil  |
| <b>Functional Relationships:</b> | <ul style="list-style-type: none"> <li>• Te Awakairangi Health Network staff</li> <li>• Patients and community visitors to the Organisation</li> <li>• Hutt Valley primary health care providers general practitioners, practice nurses and practice administrators</li> <li>• other contracted service providers</li> </ul> |

### Te Awakairangi Health Network (TeAHN)



The organisation is located at 330 High Street, Lower Hutt and operates in various other locations around the Hutt Valley.

**Treaty of Waitangi:** Te Awakairangi Health Network is committed to meeting its obligations under Te Tiriti o Waitangi and will work towards achieving equitable health outcomes for Māori in the Hutt Valley. We will do this by ensuring services are provided, developed and implemented in accordance with the Articles of Te Tiriti and the principles - Tino Rangatiratanga, Equity, Active Protection, Partnership and Options.

**Position Summary:** The role of the Clinical Advisory Pharmacist is to provide a complementary skill set to fellow clinicians and patients. Clinical advisory pharmacists will be available to respond to medicine information queries from TeAHN prescribers and to provide pharmacy facilitation services to practices across the network as required.

For Clinical Advisory Pharmacists working in general practice, the primary purpose is to support GPs and the wider clinical staff to optimise patient outcomes through quality use of medicines, and to support practice system enhancements through quality improvement audits.

As the Clinical Advisory Pharmacist, you will work within a general practice team to positively impact medication management. This may include doing clinical medication reviews for complicated (single disease) and / or complex (multiple comorbidity) patients.

| Key Functions  | Expected Outcomes  |
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| To positively impact on medication management in Primary Care                              | <ul style="list-style-type: none"> <li>• Positive relationships with GPs, Practice Nurses, community pharmacists, and other health professionals is established and sustained.</li> <li>• Prescribers have gained confidence and respect and seek your advice and input on medication related matters on a regular basis.</li> <li>• Regular critical appraisal of published clinical information is conducted and best practice with regards to prescribing of medicines is promoted and communicated.</li> <li>• Liaison with other health groups (locally and nationally) is undertaken as required to support Te Awakairangi Health Network's activities (e.g. health promotion events, awareness and screening campaigns).</li> <li>• Contributions to other medicines management related contracts held by the organisation are made as required.</li> </ul>   |
| To lead and support continuous quality improvement processes as they relate to prescribing | <ul style="list-style-type: none"> <li>• Prescribing and laboratory utilisation data is analysed and interpreted and is used to inform and support evidence-based education, medicine management leading to improved patient outcomes.</li> <li>• Medicines management related clinical audits are developed and conducted in Network practices.</li> <li>• Critically appraised, high quality and relevant educational material is developed and presented to GPs, practice nurses and community pharmacists.</li> <li>• GP and Nurse CME sessions is supported with timely development and organisation of resources promoting best practice approaches to prescribing.</li> <li>• GPs are supported in embedding the principles of medication review as part of their routine practice and best practice approaches to medication reviews is promoted.</li> </ul> |
| To support General Practice teams with accurate advice on medication related issues.       | <ul style="list-style-type: none"> <li>• Evidence based medicines information is provided in a timely and professional manner to members of the general practice team seeking information.</li> <li>• Feedback from the general practice teams on the service and support provided by the pharmacy team is consistently positive and</li> </ul>  |

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|  | indicates that medication related health outcomes of patients are impacted positively.   |
| To build positive links between primary and secondary care clinicians. | <ul style="list-style-type: none"> <li>• Participation in shared workshops and other key events aimed at building integration is evident.</li> <li>• Links between key opinion leaders in primary care and their secondary care colleagues in relation to medicines management is actively pursued where appropriate.</li> </ul> |

| Common Organisational Objectives                |  |
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| Te Tiriti o Waitangi organisational commitments | <p>Work in accordance with the Articles and principles of Te Tiriti o Waitangi and the organisation's Māori Health Action Plan.</p> <p>Work using a Te Tiriti partnership process with Iwi, Māori providers and Māori communities to ensure health programmes and services meet the needs of Māori and are culturally safe, responsive and appropriate.</p>  |
| Priority populations                            | <p>Work with priority populations (eg Māori, Pacific peoples, people with disabilities, low income, refugees and LGBTQIA) to enable them to partner in the design and delivery of health programmes and services that are responsive to their needs and are culturally safe and appropriate.</p>   |
| Health equity                                   | <p>Contribute to achieving equitable health outcomes, using a Te Tiriti o Waitangi focus and an equity lens to ensure culturally safe and responsive service design and delivery.</p> <p>Work collaboratively within the organisation, and externally with health and social service providers and communities to ensure equitable health outcomes are achieved.</p> <p>Promote system-wide change and advocate for health promoting environments, pro-equity approaches and whanau-centric design and delivery.</p> |
| Professional development                        | <p>Maintain professional competencies and develops own knowledge by participating in learning opportunities, as appropriate as agreed by line manager.</p> <p>Identify own learning needs.</p>   |
| Accountability                                  | <ul style="list-style-type: none"> <li>• Follow established procedures for recording information and maintaining privacy and confidentiality</li> <li>• Act independently and also as a member of the multidisciplinary team</li> <li>• Work within the scope of the role by knowing own limitations</li> <li>• Request assistance when required</li> <li>• Demonstrate accountability for own actions.</li> </ul>   |
| Health and safety                               | <p>Ensures the safety of self and others at all times.</p> <p>Reports any health and safety concerns through to the appropriate people.</p> <p>Complies with policies, procedures and safe systems of work.</p>  |
| Contribute to the wider organisation            | <p>Participate and work in ways that support the strategic direction and objectives of the Network.</p>  |

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|  | <p>Contribute to the organisation to ensure that projects are managed, delivered on time and within allocated resources.</p> <p>Participate in organisational strategic and business planning.</p> <p>Participate in staff meetings and planning sessions</p> <p>Provide timely communication of any information that impacts on the organisation and its staff.</p> |
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### Skills and Attributes required

#### Technical Expertise and Qualifications:

- Registered with the Pharmacy Council of New Zealand and holds a current Annual Practicing Certificate with no conditions
- Bachelor degree in Pharmacy (or equivalent)
- Ideally holds Post Graduate qualifications in clinical pharmacy or be working towards it.

#### Skills and attributes required:

- Self-motivated, team player with a flexible working style
- Proven ability to work collaboratively with other members of multidisciplinary team
- Possess exceptional clinical knowledge and demonstrates application of pharmacotherapeutics
- Possess an understanding of population level approaches to healthcare
- Working knowledge of primary care health environment
- Effective presentation, verbal and written communication skills
- Effective interpersonal and facilitation skills
- Well organised with systematic approach to writing and research
- Proficient with Microsoft Office packages (Word, Excel)

#### Relevant experience

- A minimum of 3-5 years post registration recent experience in a patient-centred role

## Confirmation of Job Description

Signature

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Full name of employee:

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Date:

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Signed on behalf of Te Awakairangi Health Network:

Signature

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Name:

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Date:

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